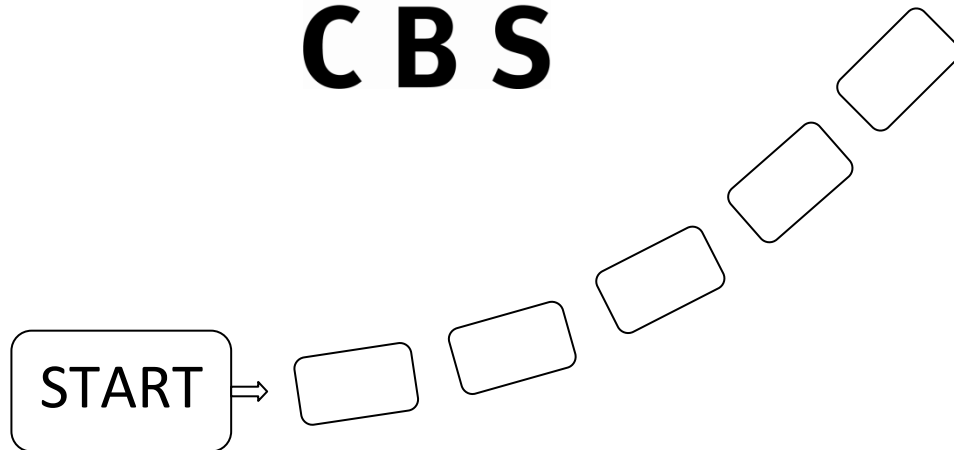


How to:

# Choose courses at CBS



1.

At CBS, you have the advantage of choosing between approximately 300 courses taught in English, and you can combine courses from most departments. This means that there is a risk that some of the schedules to the courses you have chosen may overlap as the departments only plan and coordinate their own courses.

The final schedules will be available upon your arrival to Copenhagen.

**Remember:** You can add/drop courses from January 25 to February 13, 2010.

2.

Find the courses that you would like to apply for here:

Undergraduate courses: [www.cbs.dk/undergrad](http://www.cbs.dk/undergrad)

Graduate courses: [www.cbs.dk/grad](http://www.cbs.dk/grad)

**Remember:** Check that you fulfill the required prerequisites of the courses you have chosen.

3.

Find alternatives to your choice of courses.

This is extremely important, in case one of your first choices is cancelled or fully booked.

**Remember:** If a course is very important to you, you can add a letter of support to your Choice of Courses Form, and we will do what we can to help you get into that specific course. In case a course is fully booked, you will get first priority.

4.

Fill out your Choice of Courses Form which you can find here:

[www.cbs.dk/app](http://www.cbs.dk/app)

**Remember:** Fill out all the required information as all of the boxes provided are there in order for us to give you the best guidance possible.

5.

Please note that a full-time course workload at CBS is equivalent to 30 ECTS, which usually means 4 courses. Therefore, you should apply for 30 ECTS as your primary choice and for 30 ECTS in your alternative list of choices.

**Remember:** Send in the Choice of Courses Form by the deadline, November 15, 2009. It is extremely important to meet this deadline, as your choices help determine whether a course is offered or cancelled.

6.

Apply for credit transfer of the courses you have chosen. This should be done at your home university.

**Remember:** Apply for credit transfer for more courses than you need to follow, so that you will have several options of courses to change into if necessary.

## Course checklist:



Find the courses that you would like to follow  
– including alternatives



Check prerequisites of all courses chosen –  
including alternatives



Make sure you have chosen the equivalent of 30  
ECTS.



Fill out Choice of Courses form – including  
alternatives



Apply for credit transfer from your home  
university for all courses chosen



Send in your Choice of Courses Form by the  
deadline: **November 15, 2009.**



**THE END**